

To: All Members of the LICENSING AND  
REGULATORY COMMITTEE  
(Other Members for Information)

When calling please ask for:

Kimberly Soane, Democratic Services Officer  
**Policy and Governance**

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Calls may be recorded for training or monitoring

Date: 19 June 2020

### **Membership of the Licensing and Regulatory Committee**

Cllr Robert Knowles (Chairman)  
Cllr Peter Clark (Vice Chairman)  
Cllr Roger Blishen  
Cllr Martin D'Arcy  
Cllr Jerome Davidson  
Cllr Patricia Ellis

Cllr Maxine Gale  
Cllr Michael Goodridge  
Cllr Anna James  
Cllr Jacquie Keen  
Cllr Michaela Martin  
Cllr Ruth Reed

### **Substitutes**

Cllr Peter Isherwood  
Cllr Jenny Else

Cllr Joan Heagin  
Cllr Jerry Hyman

**Members who are unable to attend this meeting must submit apologies by the end of Monday, 22 June 2020 to enable a substitute to be arranged.**

Dear Councillors

A meeting of the LICENSING AND REGULATORY COMMITTEE will be held as follows:

DATE: MONDAY, 29 JUNE 2020

TIME: 10.00 AM

PLACE: ZOOM MEETING

The Agenda for the meeting is set out below.

The meeting can be viewed remotely in accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, via the Council's YouTube page.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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**This meeting will be webcast and can be viewed by visiting [www.waverley.gov.uk](http://www.waverley.gov.uk)**

## **NOTE FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

## **AGENDA**

1. **MINUTES** (Pages 7 - 12)

To receive the minutes of the meeting held on 13<sup>th</sup> January 2020.

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and to report any substitutions

3. **DECLARATIONS OF INTEREST**

To receive from members declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is Monday 22<sup>nd</sup> June 2020

5. **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is Monday 22<sup>nd</sup> June 2020

6. **ACTION AUTHORISED**

To receive any action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since the last meeting.

## **LICENSING ACT 2003 ITEMS**

### **OTHER LICENSING ITEMS**

7. **HACKNEY CARRIAGE/ PRIVATE HIRE POLICY/FARE REVIEW & LICENCE FEES**

Following a meeting with the Chair and Vice Chair of Licensing and in line with IoL and LGA advice as well as the letter to the Chair of Licensing Committee of

8 April 2020 from Kit Malthouse MP - to consider and agree that it would be pragmatic and flexible to delay the below review processes as result of uncertainty and issues arising from the Covid 19 pandemic and to continue to review and progress this work once a level of normality has returned.

It is proposed that;

- Hackney carriage/Private Hire Policy review – continue to pause and review again in 6 months
- Hackney carriage/Private Hire Policy Fare Review – pause the review with fares to remain as they are currently and with a further review in six months' time.
- Hackney Carriage/Private Hire Licence Fees – cancel the proposed Hackney carriage/Private Hire increase to Licence Fees (as businesses are likely to be disrupted as a result of the impact of Covid-19)

### Recommendation

For the Licensing and Regulatory committee to consider and agree the proposals above.

8. STREET TRADING REVIEW (Pages 13 - 20)

To outline the process for the review of the Street Trading Policy and seek authority to proceed with the review as outlined in Annexe 2 of the report

9. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

### Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100B(5) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified, as necessary, at the meeting).

10. LEGAL ADVICE

To consider any legal advice relating to any items in the agenda.

**For further information or assistance, please telephone  
Kimberly Soane, Democratic Services Officer, on 01483 523258 or by**

**email at [kimberly.soane@waverley.gov.uk](mailto:kimberly.soane@waverley.gov.uk)**